

SCRUTINY WORK PROGRAMME



containing scrutiny work to be undertaken 1 DECEMBER 2012 - 31 JULY 2013

The scrutiny work programme belongs to the council's Scrutiny Committee and sets out a schedule of scrutiny work due to be carried out over during period shown above. It is a rolling plan, subject to change at each Scrutiny Committee meeting; however, the scrutiny work programme and changes to it are subject to the council's approval.

Representations can be made on any of the following issues before an item is considered by the Scrutiny Committee. Representations must be made to the relevant contact officer shown below by 10am on the day the Committee is due to meet. The meeting dates are shown below.

Item title	Meeting date	Lead officer	Why is it here?	Scope	Notes
Review of planning enforcement	Scrutiny Committee 20 Dec 2012	Adrian Duffield, Head of Planning Tel. (01235) 540340 Email: adrian.duffield@southandvale.gov.uk	The committee wishes to understand how the council enforces planning decisions.	This item is for information only	
Local Development Scheme 2012 -2016	Scrutiny Committee 20 Dec 2012	Adrian Duffield, Head of Planning 01235 540340	Scrutiny Committee is keeping a watching brief on the Local Development Plan	To receive an update from the programme manager	

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Officers' Budget 2013/14	Scrutiny Committee 17 Jan 2013	William Jacobs, Head of Finance Tel. (01235) 540455 Email: william.jacobs@southandvale.gov.uk	This is the officers' budget. Committee to feed back considerations to Cabinet	To submit any comments to Cabinet	
Housing allocation policy	Scrutiny Committee 17 Jan 2013	Paul Staines, Head of Housing and Health Tel. (01235) 540621 Email: paul.staines@southandvale.gov.uk	At its meeting on 24 May 2012, the committee asked to review whether the council could use its discretion to allow the housing allocation policy to give greater priority to people in work or looking for work that contributed to the community, and to armed forces personnel.	To act as a consultee to the process following the Cabinet member's report (which will outline changes to the policy and a risk assessment). To consider the new code of guidance or revised statute once published, and to advise Cabinet accordingly.	
Housing Allocations Policy 2	Scrutiny Committee 14 Feb 2013 Scrutiny Committee 14 Feb 2013		To review the revised draft Housing Allocations Policy further to it having been consulted on.	To comment on the consultation process and the outcomes effected by it, to report to Cabinet.	

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Waste and recycling contract monitoring	Scrutiny Committee February 2013	Ian Matten Tel. (01235) 540373 Email: ian.matten@southhandvale.gov.uk	The committee undertakes an annual monitoring of the waste and recycling contract.	To review the contractor's performance and make any recommendations the Cabinet member.	
Review of final draft of budget 2013/14	Scrutiny Committee 14 Feb 2013	William Jacobs, Head of Finance Tel. (01235) 540455 Email: william.jacobs@southhandvale.gov.uk	The final budget will be presented to Council at its February meeting.	To make further comments to Council	consult
Grounds maintenance contract review	Scrutiny Committee March 2013	Ian Matten Tel. (01235) 540373 Email: ian.matten@southhandvale.gov.uk	The committee has asked to review implementation of the new contract.	To consider the report and feedback any comments to the Cabinet.	Provisional date
Corporate plan - annual review of performance	Scrutiny Committee March 2013	Sally Truman, Policy and Community Engagement Manager Tel. (01235) 540408 Email: sally.truman@southhandvale.gov.uk	The committee wishes to the council's review performance against the corporate plan over the past year.	To review performance and make any recommendations to Cabinet.	

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Review two hours free parking scheme	Scrutiny Committee March 2013	Chris Tyson, Head of Leisure Economy and Property Tel. (01235) 540378 Email: chris.tyson@southandvale.gov.uk	The committee previously asked to review the effectiveness of introducing two hours free car parking.	To review the scheme and make any suggestions to Cabinet.	
Air quality in Abingdon	Scrutiny Committee March 2013	Ben Coleman Tel. (01235) 547639 Email: ben.coleman@southandvale.gov.uk	The committee wishes to investigate the impact of free car parking in Abingdon on the town's air quality.	To review changes in air quality and make any recommendations to Cabinet.	
The health, wellbeing and social care role of local authorities	Scrutiny Committee 18 Apr 2013	Anna Robinson, Strategic Director	The committee asked for an update at this time.	To receive information on the district authority's role	
Local Development Plan	Scrutiny Committee 1 Jul 2013	Adrian Duffield, Head of Planning 01235 540340	Scrutiny is keeping a watching brief on the development of the core strategy and making recommendations to cabinet where appropriate	To consider the consultation feedback	
Review of the council's website	Scrutiny Committee	Shona Ware Tel. (01235) 540406 Email: shona.ware@southandvale.gov.uk	The committee wishes to review the council's website.	To review the council's website and make any recommendations for improvement.	

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Housing allocation policy	Scrutiny Committee	Paul Staines, Head of Housing and Health Tel. (01235) 540621 Email: paul.staines@southandvale.gov.uk	At its meeting on 24 May 2012, the committee asked to review whether the council's discretion on whether the housing allocation policy could give greater priority to people in work or looking for work that contributed to the community or to armed forces personnel.	To consider the new code of guidance or revised statute once published, and to advise Cabinet on any changes to the council's policy.	
Review of Wantage Independent Advice Centre and South and Vale CAB	Scrutiny Committee		To review both Centres a year after the grant of the four year budget and, in particular, to review the South and Vale CAB a year after its merger		